

FINANCIAL AID OFFICE 2025-2026 Request for SAP Appeal

Financial aid recipients must meet Satisfactory Academic Progress (SAP) standards in order to maintain financial aid eligibility. A student is considered to be making SAP when the following three conditions are met: minimum 2.0 GPA, minimum 67% completion rate, and completion of program of study within the 150% maximum time frame. Students who are not maintaining SAP standards may appeal their financial aid termination if the failure to do so is due to events **beyond their control**. The student will be notified of the status of their SAP appeal in writing within two weeks of submission. If approved, the student must comply with all SAP standards in all subsequent semesters. If the student does not maintain SAP, he/she will be ineligible for further appeals. Review HCC's Institutional Satisfactory Academic Progress Policy at www.haywood.edu/financial-aid/maintaining-eligibility-for-financial-aid

Name:			HCC ID # or SSN (last 4 digits):
Address:			
Phone: (Ho	me) (Work)		(Cell)
Email:			Date of Birth:
1. Reason	for Appeal:	2. Is th	nis your first SAP Appeal?
My cu	mulative GPA is below 2.0		Yes
□ Му со	mpletion rate is below 67%		No, my last appeal was submitted
☐ I have	exceeded the 150% maximum time frame.		(indicate term & year)
3. Indicate	the mitigating circumstance that best descril	bes your	situation and attach the required documentation:
	ENTED CLASS PARTICIPATION	•	nt student, or spouse of independent student) WHICH explaining the nature of the work conflict- must include dates
INJUR	RY OR ILLNESS OF STUDENT OR IMMEDIATE FAMLY Attach medical records or doctor's letter on letter		
DEATI	H OF IMMEDIATE FAMILY MEMBER Attach obituary, funeral program, or death certifi	icate- mus	t include date
EXCEE HOUR		Y COMPLI	ETED PROGRAM OR MORE THAN 30 REMEDIAL CREDIT
0	Attach unofficial transcript showing program com		
0	Explain the life circumstances that prompted you Submit a program check sheet from your academ	-	
ОТНЕ	R- Briefly describe the extraordinary event that pro	evented S	AP compliance (to be more fully explained on page 2):
0	Attach third party documentation of event on org teacher, etc. (No family members.)	ganization	letterhead, e.g., licensed counselor, social worker, pastor,

An appeal is permitted only for situations listed above that are <u>beyond the student's control</u>. Reasons which <u>are not</u> considered suitable justification for an appeal:

- Student was young, attended in high school, did not take school seriously, etc.
- Student changed majors multiple times because he/she did not know what he/she wanted to do.
- Student did not realize that withdrawals would adversely affect financial aid eligibility.
- Student not able to successfully complete classes due to other obligations.



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4. Explain the circumstance(s) that prevented you from					
If more space is needed, attach a separate page with your name and	1 HCC ID number at the top.				
		_			
C. Compain what has showed that you are now able to	maintain CAD.				
5. Explain what has changed that you are now able to maintain SAP: If more space is needed, attach a separate page with your name and HCC ID number at the top.					
Print Student Name	HCC ID # or SSN (last 4 digits)				



Print Student Name

Student Signature

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6. CERTIFICATION & SIGNATURE:

With my signature, I certify the following:

- I have completed a 2025-2026 FAFSA and any steps as outlined by the FAO.
- I am submitting a complete SAP Appeal Form and required documentation as outlined on page 1.
- I understand that my appeal will not be reviewed if incomplete.
- I understand that I will be notified of the status of my appeal in writing within two weeks of submission.
 - I have read HCC's Institutional Satisfactory Academic Progress Policy at www.haywood.edu/financial-aid/maintainingeligibility-for-financial-aid

I certify that the information provided on this form and in the accompanying documentation is complete and correct. I agree, if requested, to provide additional documentation to support the information herein.

Date

HCC ID # or SSN (last 4 digits)

WARNING! If you purposely give false or misleading information, you may be fined, imprisoned, or both.

Appeal Decision: Approved Denied	
Cerms of Appeal: Complete all classes attempted Complete all classes attempted with minimum GPA Reinstated- this degree only Reinstated- this semester only Reinstated- only classes required for graduation Reinstated- 4 semesters to complete 2nd degree (if SAP) Meet with Success Coach 3 times during the semester If does not meet terms, additional appeals will not be considered	Reason Appeal Denied: Did not meet terms of previous appeal Inability to achieve SAP before hitting MTF/LEL No extenuating circumstances Incomplete No supporting documentation
	No additional SAP appeals will be considered
lotes:	